

Details of supporting documents

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Declaration

I declare that to the best of my knowledge, the information that I have given on this form is true, complete, and accurate in all respects.

Name:

Signature:

Role:

Organisation:

Date:

Please send this completed form and any supporting documentation to piabc@iom3.org

Additional Information

- 1 Please ensure that you clearly state exactly what adjustments you are requesting, based on any adjustments that have been made during the apprenticeship training programme or are required to accommodate specific learning needs. Please indicate why you are applying for a reasonable adjustment and how the apprentice's performance in an assessment may be affected. You will be required to provide PIABC Limited with supporting documentation such as statements of educational needs, educational psychologist reports, dyslexia screening reports, other screening or diagnostic reports, reports from occupational health visitors or other health professional, individual education learning plans, school reports or similar supporting documentation.
- 2 Please describe the circumstance(s) and how this may affect, or did affect, the apprentice's performance in the assessment (s).
- 3 Please indicate why you are applying for an extension to the deadline. Please describe the circumstance(s) and how this may affect, or did affect, the apprentice's ability to complete in the original timeframe. We will only consider extending a deadline in exceptional circumstances such as long-term illness, redundancy, caring for a family member, bereavement of a close family member or similar.