

GENERAL PRE-TEST ADVICE TO APPRENTICES

The following points should be observed:

- Please check and make a note of your test start time.
- Please note you should be at the test venue at least 20 minutes prior to the commencement of the test.
- You should be in your place at least 10 minutes before the commencement of the test.
- You must show your photographic identification to gain entry to the room. This photographic identification needs to be official documentation (e.g. passport or driving licence). The invigilator will check your photographic identification as you enter the test room. It is extremely important you bring photographic identification otherwise you will not be allowed to enter the test room.
- You will be provided with an answer sheet/booklet in which to write your answers. No other writing paper is allowed.
- The doors of the test room will be closed at the start time, and no one will be permitted to enter the test room after that time.
- You are not permitted to leave the test room unaccompanied during the examination/test. If you leave the test room unaccompanied, then you will not be permitted to re-enter the test room.
- At the start of the test the invigilator may ask you to leave the room quietly if there are apprentices who have extra time due to special consideration being awarded.
- You are forbidden to have in your possession any papers or books along with any potential technological/web enabled sources of information such as iPods, mobile phones, MP3/4 players, smart watches and wrist watches which have a data storage device. If brought into the test room these items should be given to the invigilator for safekeeping or to place it in your bag.
- Bi-lingual non-technical dictionaries may be allowed for an apprentice where special consideration has been awarded by PIABC Limited. Electronic bi-lingual dictionaries or translators may not be used.
- The use of basic calculators is permitted; a mobile phone cannot be used.
- You are permitted to take into the test room a water bottle.
- You are forbidden to communicate with other apprentices during the progress of test. Any questions must be addressed to the invigilator.
- If you are found to be copying from another apprentice, or otherwise obtaining unfair advantage, it will be reported to PIABC Limited.